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**TEXAS LEGISLATIVE COUNCIL**

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**Supplemental Letter for FY 2017 Annual HUB Report  
Agency Number - 103**

The Texas Legislative Council (TLC) is committed to the State of Texas Historically Underutilized Business (HUB) Program. In FY16 TLC was recognized in the Fiscal 2016 Annual HUB report as the 2nd out of the top 25 agencies spending more than \$5M with largest percentage spent with HUBs for FY16. To date TLC has spent \$1,756,451.39 (31.27 percent of total purchases of \$5,617,824.64) with HUB vendors in FY17. The council will continue to maximize contract opportunities for HUB vendors in our procurement process. Additionally, to promote business with HUBs our agency has undertaken the following initiatives in FY17:

- TLC participated as an exhibitor in the 2016 Small, Minority, Women and Veterans Business Owners (SMWVBE) Bexar County Contracting Conference at the Freeman Expo Hall in San Antonio on December 7, 2016.
- TLC co-sponsored the 2017 Marketing For Success Interagency HUB Event on April 5, 2017. During the event, over 300 small and minority business owners were given the opportunity to meet with state agencies and took advantage of various training sessions.
- TLC participated as an exhibitor for Senator West's Doing Business Texas Style Spot Bid Fair in Irving, Texas on May 8 and 9, 2017. At the conclusion of this event, TLC awarded \$33,600.80 in contracts.
- TLC attended one HUB Discussion Work Group (HDWG) meeting on February 2, 2017 composed of state agency HUB coordinators and purchasers who meet periodically to share information and provide proactive feedback to the Texas Procurement and Support Services Division of the Comptroller of Public Accounts.
- As a member of the HUB Legislative Committee for the HDWG we tracked and briefed legislative bills pertaining to HUB and procurement initiatives during the 85th Legislative session. Additionally, this effort also supported the Purchasing Subcommittee for the State Agency Coordinating Committee (SACC).
- TLC maintained HUB-related information and upcoming HUB event links on our agency's web page.

The Texas Legislative Council supports the State of Texas HUB program and will continue work to keep HUB participation a priority. Should you have any questions regarding the agency's good faith efforts, please contact one of our HUB Coordinators, Ms. Melissa De Tarr or Mr. Craig O'Brien, or our CFO, Mr. Mathew Richardson, at (512) 463-1155.

Sincerely,

Jeff Archer  
Executive Director